Effective July 1, 2023

	1		r							ury 1, 202				§11-22-2					ı	1
		§59-1-10		§59-1-1				§31-18	§59-1-10 (c)(4)	§48-2-702					§59-1-10(a)(7)	§5A-8-15				
	West					Outdoor	Public	Courthouse	r	WV	Fund for				Proper	y Transfe	er Stamp		Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	့ခ		With	Consider	ration		Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	m F			Per \$1,	,000 Value		Each	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	imu	WV Housing	8A-12-21 County	State	County		Additional	Additional 10
													Minimum Fee	Housing	Farmland Protection	****	****	County	page	pages
	§59-1-10														Trotection			1.10		
Deed *	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00	20.00	2.20 **	1.54	0.66	up to 3.30	1.00	1.00
D 1 675 45	§59-1-10	12.00	5.00	1.00	2.00	2.00	2.00	0.00					22.00						1.00	1.00
Deed of Trust*	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00						1.00	1.00
Memorandum of Deed of Trust*	§59-1-10 (a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00						1.00	1.00
Deca of Trust	§59-1-10	12.00	3.00	1.00	2.00	2.00	2.00	0.00					32.00						1.00	1.00
Fixture Filing*	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00						1.00	1.00
Trustee Report - property residence of	§59-1-10																			
grantor 38-1-8A	(a) (2)	20.00					2.00			20.00			42.00						1.00	1.00
Plat or Map	§59-1-10 (a) (4)	10.00					2.00						12.00							1.00
Tiat of Map	§59-1-10	10.00					2.00						12.00							1.00
UCC Filings	(a) (3)	10.00					2.00						12.00						1.00	1.00
Miscellaneous:	§59-1-10 (a) (6)																			
Affidavit	(a) (b)	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Affidavit of		3.00			2.30	2.30	2.00						12.00						1.00	1.00
Ownership		<b>-</b> 00			2.50	2.50	2.00						12.00						4.00	4.00
/Heirship		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Assignments		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Bill of Sale Certificate of		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Incorporation		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Execution		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Judgment		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Land Contract		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Lease		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Limited		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Partnership		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Lis-Pendens		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Living Trust		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Mechanics Lien Modification		3.00			2.30	2.30	2.00						12.00						1.00	1.00
Agreement		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Orders (Court)		5.00		· · · · · ·	2.50	2.50	2.00		_				12.00						1.00	1.00
Power of		F 00			2.50	2.50	2.00						12.00						1.00	1.00
Attorney		5.00			2.50	2.50	2.00		<u> </u>				12.00						1.00	1.00

1

								Ef	fective J	uly 1, 202	3									
		§59-1-10		§59-1-1	0 (a) (8)		§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702				§11-22-2	2		§59-1-10(a)(7)	§5A-8-15
	West					Outdoor	Public	Courthouse	_,	WV	Fund for				Proper	y Transfe	er Stamp		Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	8		With	Conside	ration		Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	m F			Per \$1,	,000 Value		Each	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Minimum Fee	WV Housing	8A-12-21 County	State	County		Additional	Additional 10
													Mir	Housing	Farmland Protection	****	****	County	page	pages
Release		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Right-of Way***		5.00			2.50	2.50	2.00						12.00	***	***	***		***	1.00	1.00
Statutory Lien		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Subordination													40.00							
Agreement		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Substitute Trustee		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Trustee's Report		2.00			2.00	2.00	2.00						12.00						1.00	1.00
property not residence of grantor		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Trustee's Appo	intments	3.00		l	2.50	2.30	2.00						12.00			l		l.	1.00	1.00
(Lodges,	littiicitts																			
Institutions																				
\ & Other)		10.00					2.00						12.00							1.00
(Church)	§35-1-6	1.00					2.00						3.00						1.00	1.00
Copies/Certifica	ates																			
Birth, Death or																				
Marriage	§59-1-10																			
Certificate	(d) (4)	5.00											5.00							
Certified Copy																				
of Death, Birth,	§59-1-10																			
or Marriage	(d) (1)	5.00											5.00							
	§59-1-10					•		•	•				4.50							
Copies	(d) (1)	1.50			per page for	the first 2 pag	ges \$1.00 for	each additio	nal page				1.50							
Copies –	§59-1-10																			
Certified	(d) (1&3)	2.50											2.50							
Copies - Electronic	§59-1-10		l .			I.														
Form	(e)	Reasonabl	e fee, not to ex	xceed cost of	Document Sea	rch & Duplica	ation													
Justification	§59-1-10																			
of Surety	(d) (1&3)	2.50											2.50							
Probate	(-, (-22)	2.50	!	<u> </u>	<u> </u>	ļ		I	I	ļ	ļ	<u>!</u>				<u> </u>	!	I	!	-
	§59-1-10																			
Administer Oath	(b)	5.00					2.00						7.00							1.00
II	§59-1-10	T 00		]	2.50	2.50	2.00						12.00						1.00	1.00
Appraisements	(a) (6)	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Appraisement – Publication		20.00		1									20.00							
	1	20.00											40.00			l		1		

Effective July 1, 2023

								Ef	fective J	uly 1, 202	3									
		§59-1-10		§59-1-1	0 (a) (8)		§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702			§11-22-2					§5A-8-15
	West					Outdoor	Public	Courthouse	_,	WV	Fund for				Proper	ty Transf	er Stamp		Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	ee		With	h Conside	eration		Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	m F			Per \$1	,000 Value		Each	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	imai	WV	8A-12-21	C			Additional	Additional 10
													Minimum Fee	Housing	County Farmland Protection	State *****	County ****	County	page	pages
(Fiduciary	§59-1-10												10.00							
Affidavit)	(a) (6) §59-1-10	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Bond (Fiduciary)	(a) (6)	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Certificate of	.,,,																			1
Appointment -	§59-1-10																			
Fiduciary Claims Against	(d) (1&3)	2.50											2.50					1		
Estate - Postage		postage i	per claim fil	led									_							
	§59-1-10	postage	701 0141111 111																	1
Disclaimer	(a) (6)	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Seal of Clerk	§59-1-10	1.00											1.00							
or Commission	(d) (3)	1.00	hirrag).										1.00							
Settlements (Per	sonai Ke	presentai	ives):						l					I	I		1	1	1	T
/Waiver																				
/Report - Mailed	§44-2-1	10.00					2.00						12.00						1.00	1.00
Settlement/																				
Waiver/Report - Published	§44-2-1	10.00					2.00						12.00						1.00	1.00
Settlements (Fid	Ü		ner)				2.00		l				12.00	<u>l</u>	<u> </u>	1			1.00	1.00
			,																	
Settlement/Waiver	§44-2-1	10.00					2.00						12.00						1.00	1.00
/Report - Mailed	(b) 44-2-1 (b)	10.00					2.00						12.00					-	1.00	1.00
	&																			
Settlement/Waiver	§59-1-10																			
/Report - Recorded	(d) *****	10.00			2.50	2.50	2.00						17.00						1.00	1.00
Will	§59-1-10 (a) (6)	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Will - Postage	§59-1-10 (a) (6)	5.32			Cost of ma	ailing certi	fied						5.32							
Marriage License	§59-1-10														1					
with premarital educational certificate	(c)	9.00					2.00	10.00	16.00				37.00							1.00
Marriage License	§59-1-10	2.00					2.00	23.00	- 5.00				2.400			†				1.00
without premarital educational certificate	(c)	9.00					2.00	10.00	21.00		5.00	10.00	57.00							1.00
	(-/	7.00			l		2.00	10.00	21.00		5.00	10.00	27.00		1	<u> </u>	1			1.00

Effective July 1, 2023

	Effective July 1, 2025																			
		§59-1-10		§59-1-1	0 (a) (8)		§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702				§11-22-2		§59-1-10(a)(7)	§5A-8-15	
	West Outdoor						Public	Public Courthouse			Fund for				Propert	y Transfe	r Stamp		Documents	Preservation
	Virginia County County E-911 Heritage					Heritage	Record &	Facilities		Housing	Civil	Marriage	Fee	With Consideration					Over 5 Pages	Over 19 pages
Fees and	Fees and State Clerk's Reappraisal Center Farmland Conserv-					Preserv-	Improve-	prove- Marriage Develop- Legal Education ## Per \$1,000 Value							Each	Each				
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Minimu	WV Housing	8A-12-21 County Farmland Protection	State ****	County ****	County	Additional page	Additional 10 pages
Fees are to be remined General County For Auditor, WV Hou and the State Treathe 10th of the money.	und, State sing Fund easurer by	Remit	Remit to Assessor's Valuation Fund	Remit to 911 Fund	Remit to State Treasurer's Office	Remit to State Treasurer's Office	10% to General Fund 90% to State Auditor	Remit to State Treasurer's Office	Remit to State Auditor's Office ****	Remit to State Treasurer's Office	Remit to State Treasurer's Office	Remit to State Treasurer's Office		Remit to WV Housing	Exclusively for funding county farmland preservatio n	Remit to State	Remit to Funds as detailed below *****	Remit to General Fund	Remit to General Fund	10% to General Fund 90% to State Auditor

Minimum Fee is the lowest amount that can be charged. Columns after Minimum Fee are additional fees that may apply as noted.

\*\*\*\*\* - Beginning July 1, 2023, the state portion is to be 70% and the county portion 30% of the total 2.20 fee (these percentages change 7/1/2024 & again 7/1/25) the specific breakdown of the 30% county portion is: 20% goes to General County Fund, 5% goes to the County Clerk Election Fund #061, and 5% goes to the County Clerk Real Property E-Recording Act #062 (these percentages change 7/1/2024 & again 7/1/25)

Note: Deeds, Property Transfer Stamp, County - \$1.10 or \$2.20 per \$1,000, after passage of SB 433 in 2017 permitted to increase above \$2.20 per \$1,000 but not to exceed \$3.30 per \$1,000

#### Note 1:

Instruments executed or acknowledged in West Virginia must contain the name of the person, and governmental agency, if any, that prepared such instrument at the conclusion of such instrument in the following form: "This instrument was prepared by (name)."

#### Note 2:

WV Code §5A-8-15 provides that the County Clerk shall charge and collect an additional one dollar fee for every document containing less than twenty pages filed for recording and an additional one dollar for each additional ten pages of document filed for recording. This fee is added whenever a document is presented for recording.

#### Note 3:

The additional fee for WV Housing of \$20.00 was added for any document that requires property transfer stamps.

<sup>\* -</sup> The County Clerk's Fees of \$12.00 shall be deposited into the general fund with \$2.00 dedicated to the operation of the county clerk's office.

<sup>\*\* -</sup> This 2.20 fee is charged only in Counties where the County Commission has formally created a farmland protection program per WV Code Chapter 8A.

<sup>\*\*\* -</sup> Right of way with consideration could have WV Housing and property transfer stamp fees as well.

<sup>\*\*\*\* - \$1</sup> toward General Fund; \$15 toward Familly Protection Shelter

# Schedule of Clerk's Fees to be Charged Effective July 1, 2023

								Ei	fective J	uly 1, 202	3									
		§59-1-10		§59-1-1	0 (a) (8)		§5A-8-15			§31-18	§59-1-10 (c)(4)	§48-2-702				§11-22-2	ļ		§59-1-10(a)(7)	§5A-8-15
	West Outdoor						Public	Courthouse	_	WV	Fund for			Property Transfer Stamp					Documents	Preservation
	Virginia County County E-911 Heritage						Record & Facilities			Housing	Civil	Marriage	.e		With	Consider	ration		Over 5 Pages	Over 19 pages
Fees and State Clerk's Reappraisal Center Farmland Conserv-						Preserv-	Improve-	Marriage	Develop-	Legal	Education	ım F		Per \$1,000 Value				Each	Each	
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Minimu	WV Housing	8A-12-21 County Farmland Protection	State	County ****	County	Additional page	Additional 10 pages
Fees are to be remined General County For Auditor, WV Hou and the State Treathe 10th of the mon	und, State sing Fund easurer by	Remit	Remit to Assessor's Valuation Fund	Remit to 911 Fund	Remit to State Treasurer's Office	Remit to State Treasurer's Office	10% to General Fund 90% to State Auditor	Remit to State Treasurer's Office	Remit to State Auditor's Office ****	Remit to State Treasurer's Office	Remit to State Treasurer's Office	Remit to State Treasurer's Office		Remit to WV Housing	Exclusively for funding county farmland preservatio n	to State	Remit to Funds as detailed below *****	Remit to General Fund	Remit to General Fund	10% to General Fund 90% to State Auditor

#### **Remittance of Fees**

#### Housing

West Virginia Affordable Housing Trust Fund C/o West Virginia Housing Development Fund Account Department

1814 Virginia Street E.

Charleston, WV 25301

Fees to Remit:

WV Housing

#### **General County Fund**

Remit to Sheriff

Fees to Remit:

County Clerk's Fees

10% of Public Record & Preservation 10% of Additional Preservation

10% of Additional Fleservation

Documents Over 5 Pages

Percentage of Property Transfer Stamps - County

#### State Treasurer

West Virginia State Treasurer's Office 1900 Kanawha Boulevard East Charleston, WV 25305

Charleston, w v 2550

Fees to Remit:

Farmland Protection

Outdoor Heritage Conservation Courthouse Facilities Improvement

WV Housing Development

Fund (Banking Commissioner)

Fund for Civil Legal Services for Low Income Persons

Marriage Education Fund

#### Assessor's Valuation Fund (056)

Remit to Sheriff

Fees to Remit:

County Reappraisal Assessor

#### **County Clerk Election Fund (061)**

Remit to Sheriff **Fees to Remit:** 

Percentage of Property Transfer Stamps (County)

#### State Auditor

Office of the State Auditor County Collections Division

1900 Kanawha Blvd Bldg 1, Room W-118

Charleston, WV 25305

Fees to Remit:

90% of Public Record & Preservation

Marriage License

90% of Additional Preservation Fee Property Transfer Stamp - State

#### E-911 Fund (007)

Remit to Sheriff

Fees to Remit:

E-911 Center

#### County Clerk Real Property E-Recording Act (062)

Remit to Sheriff **Fees to Remit:** 

Percentage of Property Transfer Stamps (County)

	Schedule of Clerk's Fees to be Charged  Effective July 1, 2023																			
																§5A-8-15				
	West					Outdoor	Public	Courthouse	_	wv	Fund for				Proper	ty Transfer	Stamp		Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	Fee		With	n Considera	tion		Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	Е			Per \$1,0	00 Value		Each	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Minimu	WV Housing	8A-12-21 County	State	County		Additional page	Additional 10
													Mil	Ü	Farmland Protection	****	****	County	page	pages
Fees are to be re	mitted to						10% to		Remit						Exclusive		Remit			10% to
the General Cour	•				Remit	Remit	General	Remit	to	Remit	Remit	Remit			ly for funding	Remit	to Funds			General
State Auditor,		Remit	Remit to		to	to	Fund	to	State	to	to	to			county	to	as	Remit		Fund
Housing Fund	and the	to	Assessor's		State	State	90% to	State	Auditor's	State	State	State		Remit	farmland	State	detailed	to	Remit	90% to
State Treasurer by	the 10th	General	Valuation	Remit to	Treasurer's	Treasurer'	State	Treasurer'	Office	Treasurer'	Treasurer'	Treasurer'		to WV	preservati	Auditor's	below	General	to General	State
of the month.		Fund	Fund	911 Fund	Office	s Office	Auditor	s Office	****	s Office	s Office	s Office		Housing	on	Office	****	Fund	Fund	Auditor

#### Remittance of Fees

#### Housing

West Virginia Affordable Housing Trust Fund C/o West Virginia Housing Development Fund Account Department 1814 Virginia Street E. Charleston, WV 25301

#### Fees to Remit:

WV Housing

#### **General County Fund**

Remit to Sheriff

#### Fees to Remit:

County Clerk's Fees
10% of Public Record & Preservation
10% of Additional Preservation
Documents Over 5 Pages
Property Transfer Stamps - County

#### State Treasurer

West Virginia State Treasurer's Office 1900 Kanawha Boulevard East Charleston, WV 25305

#### Fees to Remit:

Fersito Remit.

Farmland Protection
Outdoor Heritage Conservation
Courthouse Facilities Improvement
WV Housing Development
Fund (Banking Commissioner)
Fund for Civil Legal Services for Low Income Persons
Marriage Education Fund

#### **State Auditor**

Office of the State Auditor County Collections Division 1900 Kanawha Blvd Bldg 1, Room W-118 Charleston, WV 25305

#### Fees to Remit:

90% of Public Record & Preservation Marriage License 90% of Additional Preservation Fee Property Transfer Stamp - State