

REQUEST FOR PROPOSALS

CONSTRUCTION OF WOLF CREEK PARK MOUNTAIN BIKE TRAIL SYSTEM

Project contact:

Gabriel Peña, Fayette County Deputy Resource Coordinator
304-574-4339 or Gabriel.J.Pena@wv.gov

PROPOSALS MUST BE SUBMITTED BY: December, 20, 2019 at 3:00 p.m. EDT

A mandatory pre-bid meeting will be held December 5, 2019 at 2:00 p.m. EDT in the Commission Room of the Fayette County Courthouse, 100 N. Court St., Fayetteville, WV 25840

Introduction

The Fayette County Urban Renewal Authority is soliciting bid proposals from West Virginia Licensed Contractors specializing in trail building for the construction of natural surface single-track trail on the 16-mile Wolf Creek Park Trail System located in Fayette County, West Virginia, in Fayetteville's Wolf Creek Business Park.

Background

The Fayette County Urban Renewal Authority (URA) strives to aid in the economic growth and vitality of the county through redevelopment efforts including, but not limited to, infrastructure improvements and removal of blighted structures. Owned by the Fayette County URA, Wolf Creek Park (WCP) is a 1,000-acre, public sector-initiated, mixed-use development intended to improve the economy of Southern West Virginia while preserving the New River Gorge region's distinct environment.

The Wolf Creek Park Trail System began as a blank canvas, providing an opportunity to develop a plan for a sustainable, world-class trail system optimized for mountain bikers, but also attractive to hikers, trail runners, and other non-motorized, human-powered trail users. Within driving distance of approximately 15% of the US population, the Wolf Creek Park Trail System will be a 16-mile, premier mountain biking destination east of the Mississippi.

When complete, the Wolf Creek Park Trail System will feature trails tailored to beginner through expert mountain bikers and loops that provide incredible hikes and trail runs through an actively restored forest. The Wolf Creek Park Trail System will have direct community connections to Fayetteville, Oakhill, Summersville and Beckley.

Based on the project's trail plan and flagged trail corridors, the URA has completed the environmental analysis, as required under the National Environmental Policy Act (NEPA).

The URA is putting forth this RFP seeking qualified West Virginia Licensed Trail Building Contractors with diverse mountain bike trail building experience.

Scope of Services

The Fayette County URA is seeking an experienced West Virginia Licensed Trail Contractor (Contractor) to furnish all expertise, labor, supervision, services, equipment, tools, supplies, licenses, transportation, and incidentals necessary to perform the construction of the 16 mile trail system.

The trail corridor has been flagged and requires final location within a 100-foot trail corridor (flags are the center of corridor). Trail design and layout will be finalized by during the construction process with approval and review as needed by the project partners. A URA Board Member will manage construction and serve as the project team's representative for trail construction oversight.

The trails to be constructed are non-motorized natural surface shared-use trails for mountain bikers, hikers, and trail runners. Trails range in development level range from beginner to expert, with more detailed specifications in the attached construction documents. Trail builders are required to follow the IMBA Trail Standards and to follow the trail specs listed in (Appendix A) during construction of the Wolf Creek Park Trail System.

The primary goals of the project are to develop trails that provide the highest level of long-term sustainability and high-quality trail experiences.

Project Timing

The project is expected to be completed 6 months (182 days) after Notice to Proceed.

The following pages contain the RFP response instructions.

Part I - ADMINISTRATIVE INFORMATION

A. Standard Terms and Conditions of Request For Proposals

1. The Fayette County URA reserves the right to reject any and all RFP responses, to consider alternatives, to waive irregularities, and/or to re-solicit requests for proposals.
2. The Fayette County URA reserves the right to conduct such investigations of contractors who have submitted a RFP response or other entities as it deems necessary to assist in the evaluation of any RFP responses or to secure maximum clarification and completeness of any submittals.
3. All RFP responses submitted must be valid for a minimum period of ninety (90) days after the date of the RFP opening. Each contractor must submit with the RFP response a list of all subcontractors, independent contractors or sub consultants employed or proposed to be employed by the contractor in the performance of the project.
4. The Fayette County URA reserves the right to select the most qualified and responsive RFPs that it finds to be within the best interests of the Wolf Creek Park Trail System project.
5. The Fayette County URA makes no guarantees to any contractor until such time as a negotiated contract is approved for individual task orders.

B. Submittal

PROPOSALS MUST BE SUBMITTED BY: December 20, 2019 at 3:00 p.m. EDT

All questions concerning this RFP must be submitted in writing via email by 4:00 PM EDT of December 12, 2019 and addressed to:

Gabriel Peña, Fayette County Deputy Resource Coordinator at Gabriel.J.Pena@wv.gov

Proposals shall be prepared at the bidder's expense and becomes a Fayette County Urban Renewal Authority record and therefore public record. Submit 6 copies of the proposal, including one original (clearly marked "ORIGINAL"), and one copy in WORD software or PDF

on Flash Drive, shall be submitted in a sealed container. The face of the container shall be clearly marked in the lower left corner as follows:

Wolf Creek Park Mountain Bike Trail System

Proposals must be submitted to:

Fayette County Urban Renewal Authority

Gabriel Peña, Fayette Deputy County Resource Coordinator

100 North Court Street, Suite 2

Fayetteville, WV 25840

304-574-4339

Include on page one:

1. Contractor's company name
2. Contact name, email and phone number

C. Late RFPs

Late submissions will not be accepted. It is the responsibility of each firm submitting an RFP response to ensure mail delivery to the contact listed above by 3:00 pm on December 20, 2019.

D. Proprietary Information

Any restrictions on the use of data or materials contained within the RFP response must be clearly stated in the response itself.

E. Incurring Costs

Fayette County URA is not liable for any costs incurred associated with development or submission of an RFP response.

PART II – RFP CONTENT

The RFP submitted must clearly address the requirements outlined below (Project Approach, Qualifications, Pricing). Any concerns that the contractor may have about meeting these requirements shall be specifically identified in the RFP. The contractor must ensure that all proposed work meets with all applicable State and Federal requirements.

Project Approach

Provide an outline of the firm's understanding of the overall project. Provide a detailed approach to be utilized by the contracting team in developing Wolf Creek Park Trail System, including 1) crew size/type and management, 2) machine and tool assemblage, 3) work flow methodology and projected start/end dates, 4) quality control process, 5) cost and time controls, 5) wet weather work procedures and tasks, and 6) work site safety and materials management.

Provide additional information regarding any alterations in the above-described process for trails and/or features that are not included in bid but are projected for additional phases (i.e. aggregate-surfaced trails, downhill-directional trails, etc.)

Qualifications & Similar Experience

Qualifications

Contractor shall provide a description of the company's qualifications, including:

- West Virginia Contractors License
- A history of professional trail construction contracting;
- Company skill sets and special expertise;
- Key personnel (years professionally working on trails, expertise, and estimated hours on different trail building machinery) that would be assigned at the site level to this project;
- Capacity (crew size and availability, partnering relationships, financial good standing, machine availability) to undertake large projects with discrete timelines.

Pricing

A complete budget must be included in the proposals, including a "Not-to-Exceed" figure and contractor's per mile billing rates and a breakdown of project related expenses for each task. Costs should be broken down for the individual tasks in this RFP to the greatest extent practical.

Contractors must complete the attached price sheet for per mile of trail construction.

PART III – RFP EVALUATION AND SELECTION

Fayette County URA intends to engage highly qualified firms available for this assignment while minimizing the costs to construct the Wolf Creek Park Trail System. West Virginia Licensed Contractor and responsiveness to the RFP will be the principle basis for evaluation. RFP responses shall provide a straightforward and concise presentation adequate to satisfy the requirements of the RFP. Each firm's response should address all aspects of the RFP and clearly express the firm's understanding of the Wolf Creek Park Trail System Project requirements, indicating the contractor's qualification to conduct this project in a thorough and efficient manner.

The following criteria shall be considered in evaluating the RFPs:

- a. The reputation, experience and efficiency of the contractor;
- b. The comparative quality of the services bid;
- c. The ability of the contractor to perform the contract services within the time specified;
- d. The contractor's performance under previous contracts;
- e. The number and scope of conditions attached to the RFP;
- f. The contractor's understanding of the project scope and the specific requirements of Fayette County URA
- g. The contractor's ability to complete similar work on time and to specification;
- h. The application of all of the above criteria to any sub consultants, subcontractors or products to be utilized by the contractor;
- i. General qualifications of the firm and the qualifications of the assigned staff; and
- j. Interview evaluation (if necessary).

Fayette County URA reserves the right to conduct outreach and investigation of contractors or other entities as it deems necessary to assist in the evaluation of any RFP or to secure maximum clarification and completeness of any RFP response.

Final Inspection

At the conclusion of the work, the contractor shall demonstrate to Fayette County URA that the work is fully complete and in compliance with contract specifications. Any deficiencies shall be promptly and permanently corrected by the contractor at the contractor's sole expense prior to final acceptance of the work.

Decision Process: The Fayette County URA will appoint a Selection Committee to evaluate RFPs received and to select qualified contractors. Selection of a contractor will be made based on the above evaluation criteria.

Proposed Schedule:

November 21, 2019: Request for Proposals Available

December 05, 2019: Mandatory Pre-Bid Meeting

December 12, 2019: Written questions due via email

December 20, 2019: RFP Submittal Due

January 06, 2020 (week of): RFP Response Evaluations

January 13, 2020 (week of): Interview of qualified respondents

January 20, 2020 (week of): Contract awarded, Notice to proceed

July 20, 2020: Project Complete

Construction of Wolf Creek Park Mountain Bike Trail System
Pricing Sheet

Description of Work	Pay Unit	Unit Price	Estimated Quantity	Total Price
Mobilization				
Mobilization to site	Each			
Trail Construction by Specification				
Green (beginner)	Linear Foot		21,120	
Blue (intermediate)	Linear Foot		39,960	
Black (expert)	Linear Foot		26,400	
Trail Closure (obliteration of Unauthorized Trail)	Linear Foot		2,580	
Surfacing (for All Weather Trails)				
Aggregate Surfacing, Grading & Compaction	Ton		1,000	
Base Course, Grading & Compaction Method	Ton		1,000	
Rock Armoring	Linear Foot		5,280	
Crossing & Drainage				
At Grade Crossing, Armored	Each		30	
36" Culvert	Each		18	
Puncheon/Causeway	Linear Foot		600	
Signs and Markers				
Install Composite Signage posts, 60"	Each		20	
Install reassurance markers (blazing)	Mile		15	
Incidentals				
Hazard Tree Removal	Each		25	
Seeding and Mulch	Acre		1	
Silt fence/straw bale structure	Linear Foot		100	
Loading, unloading, or transport of furnished materials	Hour		10	
Total				